



**FURNACE, A/C  
& PRE-FAB  
FIREPLACE  
PERMIT INFORMATION**

**COMMUNITY DEVELOPMENT DEPARTMENT  
(847) 506-6030 [www.cityrm.org/rmcd](http://www.cityrm.org/rmcd)**

**Submit**

- ◆ Two (2) complete copies of manufacturer's installation manual
- ◆ Verification that unit(s) are listed by an approved testing agency, such as Underwriter's Laboratories.
- ◆ Indication as to method of venting appliance, i.e., new B-Vent, existing B-Vent, connection to masonry chimney, new chimney liner, etc.
- ◆ Information pertaining to compliance to combustion air requirements (for fuel-burning appliances).
- ◆ A/C units are to comply with zoning requirements. As a general rule, air conditioning condenser units are not allowed in side yards.
- ◆ If you are installing or replacing an a/c unit in the side yard, you must supply a current plat of survey, indicating location of appliances (s) with measurements showing dimensions and distance to front property and neighboring property lines.

**Required side yard requirements per Zoning Code: Section 122-10 Accessory Buildings and Uses:**

There is a side yard requirement of not less than 10 feet when the a/c condenser unit is located with a setback less than 65 feet from the front lot line. There is a side yard requirement of not less 30 inches when the a/c condenser is set back 65 feet or more from the front lot line.

**Note:** With respect to furnace replacement in the older 2 & 3 bedroom Kimball Hill homes in Rolling Meadows, the manufacturer's installation instructions are generally unclear on how the return air is to be addressed.

**Therefore, when the furnace is located in the original furnace closet space, the contractor is required to:**

1. Install a return air duct and grill system to a separate area other than the furnace closet/space or demonstrate that the manufacturer does not require such installation.
2. Install a flue vent liner, replace the B-Vent system or show by calculations that the existing flue system is not oversized, which could cause condensation to flow back into the appliance.

**Please refer to our webpage for contractor bond and licensing information**  
**[www.cityrm.org/rmcd](http://www.cityrm.org/rmcd)**