



Submit Completed Application to:
 Community Development Department
 Rolling Meadows City Hall
 3600 Kirchoff Road
 Rolling Meadows, IL 60008
 Ph: 847-506-6030 Fax:847-483-0365

Project / Permit # _____

Tree Removal Permit Application

Address where trees are being removed	
Why are trees being removed?	

Required Application Materials:

Please use your Plat of Survey, a Google map of your property, or a printed copy of a map of your property available at the link provided below and sequentially number each tree being removed in the approximate location on the map. Then, provide the information requested for each tree being removed in the Tree ID Table below.

<https://communitymapviewer.gisconsortium.org/RollingMeadowsIL>

Use above link to access the Rolling Meadows Map Viewer. Once there, type in your address in the “Find Address” box in the top left corner. To copy the image on the screen, right click on your mouse, select Copy image, then paste the image in a word or other document you can print.

Tree ID Table

Tree Number on Map	Type of Tree	Single or Multi Trunk?	DBH (1)
1			
2			
3			
4			
5			
Attach more sheets for >5 trees being removed			

(1) Diameter at Breast Height, which is measured 4.5' above the ground as follows:

- Use a measuring tape to measure 4.5 feet up the trunk of the tree from the ground. Use a thumbtack to mark the height
- Wrap a string straight and tight around the tree trunk at 4.5 feet, and mark or cut the circumference on the string
- Measure the length of string (which is the circumference), and divide by 3.14 (pi) = DBH

