



**Community Development Department
3600 Kirchoff Road
Rolling Meadows, IL 60008
(847) 506-6030**

**Demolition Permit
Application Addendum**

Property Address: _____

Owner's Name: _____ **Telephone:** _____

Property to be demolished: Garage-only House-only House & Garage Other _____

Demolition Contractor: All contractors (except electrical & plumbing) must have a current city business license.

Name: _____ Telephone #: _____

Address: _____ City: _____ IL: _____ Zip: _____

Services to be disconnected:

Electric Gas Telephone CATV Water Sewer

Is foundation and/or slab to be removed? Yes No

Please supply the following with the application and addendum:

1. Three (3) copies of plat of survey or plot plan indicating the building to be demolished and the distance to adjacent structures.
2. Surety bond (hold harmless) in the amount of \$20,000 or certificate of insurance in the amount of \$300,000 with the City of Rolling Meadows listed as additional insured (see applicable code section).
3. Copy of letters sent to adjacent (those touching) property owners advising them of the demolition.
4. Electrical permit application for disconnection, removal or alteration of electrical system.
5. Plumbing permit application for removal or abandonment of plumbing system. *(if applicable)*
6. Releases from utility companies (see Section 110.0 below).

Depending on the individual conditions, additional information may be required by the Community Development Department.

Section 110.0 - Demolition of Structures of the city code states:

110.1 Service connections: Before a structure is demolished or removed, the owner or agent shall notify all utilities having service connections within the structure such as water, electric, gas, sewer and other connections. A permit to demolish or remove a structure shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

The following information is required on the permit application:

1. Owner's name
2. Owner's address
3. Real estate tax number (P.I.N.) and township name
4. Signature of contractor or owner (whomever is performing the work)

Please note: Cook County Department of Environmental Control has advised that they require a permit for all demolition, including houses and garages. Their permit application and related information are available on line at their web address below. We have been advised that it takes approximately 4-5 days to obtain a Cook County permit.

For your use and reference, the following information is being supplied to you:

**County of Cook, Dept. of Environmental Control - Asbestos Division
69 W. Washington #1900
Chicago, IL 60602
(312) 603-8200
www.cookcountygov.com**

Project #: _____

Permit #: _____