

**A RESOLUTION TO AWARD A JANITORIAL  
SERVICE CONTRACT FOR 2011**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rolling Meadows, Illinois, that a contract be awarded to Crystal Maintenance Service Corporation, located at 1699 Wall Street, Suite 504 Mount Prospect, Illinois, 60056 to provide janitorial services at the Rolling Meadows Municipal Building, located at 3600 Kirchoff Road and the Combined Services Building, located at 3900 Berdnick Street, for the period beginning March 1, 2011 through February 28, 2012, the cost for janitorial services are to be as follows: \$2,525 per month and, \$30,300 annually.

Funds shall be derived from Building and Lands Fund - Account No.  
33.07.3100.54920.

**YEAS:**

**NAYS:**

**ABSENT:**

**Passed and approved this 25<sup>th</sup> day of January 2011.**

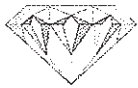
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**Kenneth A. Nelson, Mayor**

**ATTEST:**

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**Lisa M. Hinman, City Clerk**



**CRYSTAL MAINTENANCE SERVICES, CORP.**

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## **CUSTOMIZED PROPOSAL**

After a walk through inspection of the areas where CRYSTAL MANAGEMENT & MAINTENANCE would provide the janitorial services, we have estimated that the regular cleaning of your facilities would amount to:

**City Hall & Police Department: \$ 1,965.00 per month**

(Located at: 3600 Kirchoff Road)

**Public Works Department: \$ 560.00 per month**

(Located at: 3900 Berdnick Street)

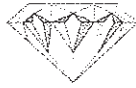
**TOTAL (City Hall, Police & Public Works): \$ 2,525.00 per month**

The service will consist of **(5) Five days** per week Monday thru Friday at the City Hall & Police Department and **(3) Three days** per week Monday, Wednesday & Friday at the Public Works Combined Service Facility and coordinated with City of Rolling Meadows management. Any additional services provided by CRYSTAL will be scheduled by both parties and approved prior to completion of tasks.

I would like to personally assure you that CRYSTAL MANAGEMENT & MAINTENANCE offers a dependable, detail oriented service. Our Operations Department will monitor each cleaning team and stay in close contact with you. Quality control and excellent on premises supervision are some of the main reasons that separate CRYSTAL from the other contractors.

Should you require any additional information or have any questions, please feel free to contact me at anytime.

I am looking forward to hearing from you Mr. Wenzel hoping that we will work together in the near future.



**CLEANING REFERENCES**

1. Niles Park District  
6676 West Howard Street  
Niles, IL 60714  
Contact: Lois Leyh  
Phone: (847) 967 – 6633

2. Wheaton Park District  
1777 S. Blanchard  
Wheaton, IL 60187  
Contact: Charles Daniels  
Phone: (630) 690 – 4880

3. Village of Northbrook  
655 Huehl Road  
Northbrook, IL 60062  
Contact: Paul Risinger  
Phone: (847) 272 – 4711 ext. 3214

4. La Grange Public Library  
10 West Cossitt  
LaGrange, IL 60525  
Contact: Ken Vesperman  
Phone: (708) 352 – 0576 ext. 21

5. Village of Winfield  
27W 465 Jewell Rd.  
Winfield, IL 60190  
Contact: Kathy Grand  
Phone: (630) 933 – 7111



**BUSSINESS REFERENCES**

**1. Taxes The Financial Services, Corp.**

**7003 ½ W. Higgins Ave.**

**Chicago, IL 60656**

**Contact: Halina Wikar**

**Phone: (773) 631 – 2700**

**2. PNC Bank**

**6401 N. Harlem Ave.**

**Chicago, IL 60631**

**Contact: Agnieszka Olechno**

**Phone: (773) 594 – 2580**

**3. Hesco, Inc.**

**6633 N. Milwaukee Ave.**

**Niles, IL 60714**

**Contact: Customer Service Representative, Manager**

**Phone: (800) 822 - 7467**

## COMPANY HIGHLIGHTS

**C**ystal Maintenance Services, Corp. was established in 1993, State of Illinois incorporation and resides at: 1699 Wall Street, Suite 504, Lake Center Plaza, Mount Prospect, IL 60056

- ◆ Crystal's employees total number 120, they are all legally certified to work in the United States
- ◆ Our Crew are thoroughly trained, uniformed, display a company I.D. badge & are able to communicate in English.
- ◆ Crew's illnesses, vacation and no shows are thoroughly monitored by Crystal's Management and back filled by "special tasks group" that is always available for extra services. Each crew member is supposed to report to Crystal's Supervisor any situation that makes them unable to work.
- ◆ Our New Equipment and Brand Name supplies will serve your facility and will remain in the designated area.
- ◆ Floor & carpet refinishing services will be performed as specified, by "floor service crew" so the regular cleaning people are not disturbed.
- ◆ Crystal's Account Representative will be always available to attend quality control inspections.
- ◆ Bonding and public Insurance of \$ 5,000,000.00 is carried to cover all of our operations for your protection.
- ◆ List of references is submitted, we encourage you to check them.
- ◆ Our telecommunication system is designed with Emergency Paging feature, available 24 hours a day, and 7 days a week to serve both: Customer & Contractor in a professional manner.