

**AN ORDINANCE AMENDING SECTION 2-39, ENTITLED "SPECIAL MEETINGS," OF DIVISION 1 OF ARTICLE II, ENTITLED "COUNCIL," OF CHAPTER 2, ENTITLED "ADMINISTRATION," OF THE ROLLING MEADOWS CODE OF ORDINANCES REGARDING THE CITY MANAGER'S AUTHORITY TO CALL A SPECIAL MEETING OF THE CITY COUNCIL**

WHEREAS, the City Council has determined that it is advisable, necessary and in the public interest to amend the Code of Ordinances, City of Rolling Meadows, Illinois ("City Code") to vest the City Manager with the authority to call a special meeting of the City Council pursuant to notice as provided in the City Code.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rolling Meadows, Cook County, Illinois, as follows:

Section 1. Section 2-39, entitled "Special Meetings," of Division 1 of Article II, entitled "Council," of Chapter 2, entitled "Administration," of the Code of Ordinances, City of Rolling Meadows, Illinois, is hereby amended to read as follows:

**Sec. 2-39. - Special meetings.**

Special meetings of the city council may be called by the mayor, city manager or by any three members of the council in writing filed with the clerk. Notice of all special meetings shall be given as required by the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* Not less than 48 hours prior to such meeting, the city clerk shall cause notice of such meeting to be given to each member of the city council. The notice shall specify the location, time and purpose of such meeting and shall be provided to each member of the city council by email, with receipt confirmation required. If the email notice of the meeting is not acknowledged by each member of the city council with 24 hours of time sent, additional notice shall be provided by telephone or personal delivery to those members who have not acknowledged receipt of email notice. The clerk shall execute an affidavit showing service of such notice as provided in this section or a bona fide attempt to make service on each alderperson as provided in this section, which affidavit shall be filed in the clerk's office prior to the time fixed for such special meeting. Special meetings may be held without such notice in a bona fide emergency. Any special meeting attended by all members of the council shall be a regular meeting for the transaction of business, provided that agenda items are disclosed at the time of notification of the special meeting.

Section 2. All ordinances or part of ordinances in conflict with this Ordinance are hereby amended to the extent of the conflict.

Section 3. This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the City Council of Rolling Meadows, Cook County, Illinois this 26<sup>th</sup> day of September, 2023.

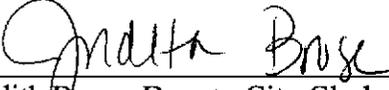
AYES: Boucher, Reyez, Koehler, McHale, Budmats, O'Brien, Vinezeano

NAYS: 0

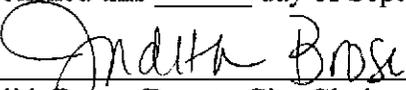
ABSENT: 0

  
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Lara Sanoica, Mayor

ATTEST:

  
\_\_\_\_\_  
Judith Brose, Deputy City Clerk

Published this 27<sup>th</sup> day of September, 2023,

  
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Judith Brose, Deputy City Clerk